

JustPark 2.1 https://justpark.capitaland.com

Version 1.0

User Manual

Services Available



- 1. Administer all your season parking within single login
- 2. Update profile / contact details and register additional administrator for your account
- 3. One stop account access from tenant portal (Applicable to Tenant only)
- 4. Apply for season parking space in respective properties
- 5. Purchase of Vehicle Day Pass / Promotional Season (Subject to availability)
- 6. Check season parking application status
- 7. Make payment with instant payment confirmation and receipt download
- 8. Apply monthly recurring payment via Visa / Mastercard
- 9. Apply monthly season renewal via GIRO (Available for CapitaLand Office Buildings and Business Park, Industrial & Logistic Buildings Only)
- 10. View and retrieve payment transactions
- 11. Terminate season parking and request for refund (For advanced payments only)
- 12. Update and view change of vehicle details
- 13. Enquire lot availability and parking rate for hourly parking
- 14. E-Ticket Purchase & Management (Subject to availability)
- 15. VPC Application & Renewal (Available for Business Park, Industrial & Logistic Buildings Only)
- 16. View season parking terms and conditions
- 17. Reach out to CapitaLand via Contact Us e-form
- 18. FAQ

L Register JustPark Account

Please register a new account if you currently do not have an account in JustPark

If you are a Tenant, please access JustPark via your Tenant Portal For further assistance, please reach out to us via the contact information stated in FAQ

Register JustPark Account



► Visit <u>https://justpark.capitaland.com</u>



Create JustPark User Account



Cap/taLand	Lot Availability	Season Parking	Other Services	Transaction & Enquiry	FAQ	Contact Us	Login / Register
Login with your registered email and password		Login Email Email					
		Password Password					
		I'm not a rob	ot r	CAPTCHA HYSEY * Terma			
		Login Don't have an accour	nt? <u>Sign Up</u>	2 a	. Click Sig	n Up hyp he regist	perlink ration.

Create JustPark User Account



Email			Confirm Email Address			
Email		Email				
Salutation			Name	3. Fill in	the required	
Select an option		~	Name	informat	tion.	
Mobile Number (optio	nal)					
Mobile Number						
Submit	Pi Ki tu	ear User Guide, lease note that we have rece indly click <u>here</u> or visit the lii t <u>tps://justpark21-</u> at capitaland.com//activatej	eived your new account activation request. nk below to set your new password and activate your a ?id=3070483D9F3BC8ED42965FDEC3F61E01EF3EFC4C	account.	email to activate you JustPark account.	
5. Click Submit. An activation link will sent to you via email.		A8565F4C630A307F4354564951917CAAD10A6A6C4011052B4460E80BCA4BF5C9ECF288AE785A42926555B3B68E64FD02BA797896 If you have any questions, please contact the respective properties and we will happy to attend to you. 1. CapitaLand Malls' Centre Management Office at +65 6631 9931 or email to <u>ask-us@capitalandmallas</u> com 2. CapitaLand Office <u>Buildings's</u> Tenant Service Centre at +65 6713 2888 or email to <u>ask-us@cc.com.sc</u> Yours sincerely, CapitaLand				

Create JustPark User Account



Click the link in the email, you will be redirected to JustPark and you may proceed to activate your JustPark account by setting up your password.

Email userguide@gmail.com Password Password		Your password mus	t contain:	
		English uppercase	e characters (A-Z)	
		 English lowercase characters (a through z) Minimum with 1 English alphabets characters Minimum with 1 numeric characters Minimum with 1 characters 		
Confirm Password		Continue)		
Confirm	7. Setup yo	ollow the passwo	o store: 1	
	requiremen	nt on the right.		



Login to JustPark with your registered email address and password

If you are a Tenant, please access JustPark via your Tenant Portal For further assistance, please reach out to us via the contact information stated in FAQ

Login To JustPark







Login To JustPark





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Login To JustPark





After successful login, your user name will be shown



Reset your password if you have forgot your login password









Cap <u>/taLand</u>	Lot Availability	Season Parking	Other Services	Transaction & Enquiry	FAQ	Contact Us	Login / Register
Login with your registered email and password	P P F	Login mail Email Password Password i'm not a rob orgot your passwor Login Don't have an accour	ot d? <u>Click here</u> nt? <u>Sign Up</u>	reCAPTCHA Minero Tarma 2. Cl hype	ick the Clic erlink	ck here	



Cap/taLand







Administer and maintain your user profile in JustPark Login Profile, Billing and Contact Profile, Add additional administrator

Not applicable to Tenant

Update User Profile





Update User Profile



Cap/taland	Lot Availability Season Parking Other Services Transaction & Enquiry FAQ Contact Us	User Guide Customer No. PC/2409000021
User Profile Update account profile.	Login Profile Email Userguide 1@gmail.com U	
	User Name Mobile Number	
	Billing and Contact Profile Customer Name User Guide 4. Click Pen icon beside Billing and Contact Profile	
	Title Contact Person User Guide	
	Email Address For Account Management Assign Email Confirm Address 5. Add additional administrator	
	Assign Assigned Emails	

Update User Profile - 3. Login Profile



Home > User Profile	3a. Enter your new email address	Verification	×			
Login Profile		OTP has been sent to use***@gmail.com. Please ch	eck your email. Resent OTP Confirm			
User Name User Guide	Mobile Number 11111111	3c. Enter the One- time Password that you received.	3d. Click Confirm. New email address			
Save	To: XXX <xxx@gmail.com> Subject: JustPark-2.1 (UAT): OTP Authentication Dear xxx, Please enter the following six digit OTP, ENKX-759318 Kindly be info</xxx@gmail.com>	ormed that this OTP will expire in 10 mins on 23 Sep 2024 02.33PM	will take effect in next login.			
o. Click Save. An One- me Password will ent to you via email.	If you have any questions, please contact the respective properties according to the carpark sites listed in the FAQ page https://justpark.capitaland.com/Home/FAQ#Contactinfo Yours sincerely, CapitaLand					
	 (This is a computer-generated message. Please DO NOT reply to this Privileged Confidential information may be contained in this message purpose, nor disclose its contents to any other person. 	s message.) ge. If you are not the intended recipient, you must not copy, distribute or use it for any				

- Change of email address required a One-time Password authentication.
- No limitation on number of change for email address.
- New email address will take effect immediately after authenticated.

Change of User Name and Mobile Number will not required authentication.
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Update User Profile - 4. Billing and Contact Profile

Customer Name				
User Guide				
Title	Contact Person			
Ms v	User Guide			
Mobile (optional)		Tel (Office) (optional)		
Mobile		Tel (Office)		4a. Enter or edit
Block (optional)		Unit No. (optional)		vour information
Block		Unit No.		your mormation.
Street (optional)				
Street				
Building (optional)		Postal (optional)		
Building		Postal		
Sava			Cascal	
Save			Cancer	

Update User Profile - 5. Add Additional Administrator



Register email address for additional administrator.

Cap/taLand	Lot Availability Season Parking Other Services Transaction & Enquiry FAQ Contact Us Cu	User Guide stomer No. PC/2409000021
User Profile	Home > User Profile	
Update account profile.	Login Profile 🖍 Email userguide1@gmail.com	
	User Name Mobile Number	
	User Guide 11111111	_
	Billing and Contact Profile Customer Name User Guide Title Ms Contact Person User Guide Email Address For Account Management	
5b. Click Assign. The email address will appear under 'Assigned email'	Assign Email Confirm Address Assign Assign Assigned Emails	



Quickly switch between different accounts without needing to log out and log back in repeatedly

Switch Account







Application of Season Parking. It will take approximately 5 to 10 minutes to complete

Season Parking Application



- > You will need the following information to apply for season parking:
 - Vehicle registration plate number, vehicle IU
 - Driver particulars :driver name and mobile no. (optional)
 - Scanned copy of vehicle log card (Enquiry Vehicle Registration Details, please masked up your NRIC) in GIF/JPEG/PDF/ format which file sized less than 1MB
 - HR letter (to prove that you are the employee of the tenant)
- There are 2 types of Season Parking
 - Monthly Season Parking
 - Vehicle Day Pass

► The following diagram illustrate the application process:



Season Parking Application



- Email notification will sent to the registered email address when:
 - Application approved and lot allocated. Application is pending for payment. Payment is require within <u>48 hours</u> (Effective next day after receiving the confirmation email).
 - Application approved but there is no lot available. Your application will be placed in waitlist. (No payment required until there is lot allocated.)



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	Season Parkin	g Application	
 Fill up your application details 		Salutation Driver Name	
Note: You will need the following Information to apply for season	Bugis+ (AW Project	Mobile Number (optional) +65 Vehicle No.	6. Fill in the Parking Information.
 Vehicle Registration plate number, vehicle IU Driver particulars: Email address and mobile no. 	Server) Lot Type : Car	Season Type Select an option	Rate (Inclusive of GST)
 Company name and address Scanned copy of vehicle log card (Please masked up your NRIC/FIN No.) 		2 Drag and Drop file here or Choose file	7. Upload required documents. Documents must be in GIF/JPEG/PDF
the applied carpark site has o available season parking ermits, you will be waitlisted nd notified via email when a eason parking permit is		By clicking Submit button, you agree to our C <u>Privacy Policy</u> . Submit 8. Clic	Car Park <u>Terms a</u> (<1MB each)

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carefully before start



Season Parking Application is subject to approval.

For application undergo approval process:

Notice	
Your Season Parking Application has been submitted. The operations team will take some time to approve it.	
Please be patient.	Click Confirm. An email
Confirm	notification will sent to you once
	application is approved.

For approved application, you may proceed to make payment:





Feel free to contact us if you are interesting in purchasing day pass.

There are 2 types of Day Pass:

- Multiple Vehicle Day Pass
 - Vehicle Day Pass for multiple vehicle within an application
- Single Vehicle Day Pass
 - Vehicle Day Pass for a single vehicle within an application
- You can purchase vehicle day pass for current or next month but it cannot span across different months within a single transactions.







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*Feel free to contact us if you are interesting in purchasing Multiple Vehicle or Single Vehicle Day Pass.

4. Select carpark site that you want to purchase for day pass



Applying for Multiple Vehicle Day Pass



https://justpark.capitaland.com



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Make online payment via Visa/Mastercard, anywhere any time

Season Parking Payment



- For 1st payment to activate your season parking upon successful application, you can opt to start your season parking either from 1st day of current or next month.
- You can purchase season parking for the current month and up to the next 3 months in advance. You may select the season validity before you proceed to make payment.
- Available payment method
 - Visa and MasterCard cards issued in Singapore
 - GIRO for CapitaLand Office Buildings and CapitaLand Business Parks, Industrial & Logistics Building only
- For subsequent renewal, you may subscribe for **recurring payment**.
 - Your season parking will be automatically renewed using the same card.
 - Subscription is by carpark site.
 - All vehicles purchase under the same carpark site will auto renewed using the latest card used for previous season parking payment.

Season Parking Payment



- Pro-ration is only <u>applicable for selected carpark site</u>. For those site without Pro-ration, all payment must be made on a full month basis.
- Renewal of season parking must be made before the end of <u>22nd</u> of the preceding month.
- It is important to note that if payment is not received by then, the system will <u>terminate and automatically release your non-entitled season lot</u> for the coming month to an applicant on the waitlist.
- As a value-added service to our customers, we also offer email payment reminders on the 10th and 17st of the preceding month.

Season Parking Payment







Users with a single site for payment will be redirected to the next payment screen (see next slide).













Payment	Review		Receipt	2			
Payment Details	<u> </u>	Your Order					
* Card Type * (a) VISA Visa O Masterca	Required field	Total amount	SGD 400.00				
Card Number *		Payment		Review		Receipt	
Expiration Month * Expiration Year * 01 2025 CVN * This code is a three or four digit number printed on the back or fractors.	ont of credit	Review your Order					
		Payment Details			Your Order		
nter the payment	Next	Card Type Card Number	Visa		Total amount	:	SGD 400.00
l details 9. C	lick Next	Expiration Date	01-2025				
		Back	10. Ente	Click er the	Pay to pro e OTP you	ceed.	Pay



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 \times

- Season Parking Payment for Multiple Vehicle Day Pass
- No refund for all Day Pass Purchased



Add Vehicle







- Season Parking Payment for Single Vehicle Day Pass
- No refund for all Day Pass Purchased







I Transaction & Enquiry

Enquire for status of new season application and transactions history Download official document include Tax Invoice, Credit Note and Notice of Payment

Transaction & Enquiry





Transaction & Enquiry - Season Parking Application Status



- List of application status :
 - Pending Approval
 - Pending Payment
 - Expired (Payment is not received in 48 hrs)
- Application record will be removed from 'New Applied Season Parking' section once the payment was made or the application has been rejected.
- An email notification will be sent out to the applicant when the new application is been rejected.

Transaction & Enquiry - Season Parking Application Status



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Transaction & Enquiry - Vehicle Day Pass Application Status



Cap/taLand	Lot Availability Season Parl	king Other Service	es Transaction & En	quiry FAQ	Contact Us	Custom	User Guide r No. PC/2409000021
You may enquire your season & transaction history for up to the 3 years Notice of payment can be downloaded by clicking the button of Download Notice of Payment	Home > Transaction & Enquiry Transaction & E Carpark Site All Site Monthly Season Active Daily Season	Enquiry ~	Date Range Last 6 months Daily Season	2. Click Transac	Daily Seaso	DN VPC	
	Carpark Site	Season Parking No.	Driver	Vehicle No.	Season Type	Season Period	Status
nder New Applie	d injang Plaza	BPP/PA/24100001	ABC, PAY	MDS123, MDS534	Multiple Vehicles Day Pass (Tenant Promotion)	01 Oct 2024, 03 Oct 2024, 2024	Active
son Parking section	on	FCC/PA/24100100	User Guide	SDS198	Single Vehicle Day Pass (Tenant Promotion)	^{01 Oc} 2024, appli	cation status
2	New Applied Daily Sease	on~					
	Carpark Site	Application ID	Driver	Vehicle No.	Season Type	Applied Date	Status
	Bukit Panjang Plaza	BPP/PA/24090005			Multiple Vehicles Day Pass (Tenant Promotion)	27 Sep 2024	Expired
	Funan	FCC/PA/24090100	User Guide	SDS198	Single Vehicle Day Pass	27 Sep 2024	Expired

Transaction & Enquiry - Download Notice of Payment

Cap/taLand	Lot Availability Season Pa	rking Other Servic	ces Transactio	n & Enquiry FAQ	Contact Us		User Guide Customer No. PC/2409000021		
You may enquire your season & transaction history for up to the 3	Home > Transaction & Enquiry								
years	Transaction &	Enquiry							
Notice of payment can be downloaded by clicking the button of Download Notice of Payment	Carpark Site All Site	2	2. Click M	onthly Sea	son				
	Monthly Seaso	,	Daily Season	Tran	saction History		VPC		
	Download Notice of Pa	nyment	3. Click [Download I	Notice of I	Payment			
	Carpark Site	Season Parking No.	Driver	Vehicle No.	Season Type	Valid From	Valid Till 5		
				No Record					
	New Applied Season Pa	rking 🗸					_		
	Carpark Site	Application ID	Driver	Vehicle No.	Season Type	Applied Date	Status		
	Bukit Paniang Plaza	BPP/PA/24090003	User Guide	TEST888	Public Season	23 Sep 2024	Pending Payment		
	🗊 Bugis+	B+/PA/24090001	User Guide	TEST333	Public Season	23 Sep 2024	Pending Approval		
	Expired Season Parking	>							

Transaction & Enquiry - Transaction History





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Transaction & Enquiry - Download Official Document

ou may enquire your season & ansaction history for up to the ears lotice of payment can be	Bome > Transaction & Enquiry	Enquiry				
ownloaded by clicking the	Carpark Site		Date Range			
ayment	All Site	~	Last 6 months		~	
	Monthly Season		Daily Season	Transac	tion History	VPC
	Transaction Type					
	Receipt	~				
	Carpark Site	Date	Туре	Reference No.	Document No. Details	Status
	🛓 Funan	01 Oct 2024	Receipt	241000000011	Can/tal and	
	🛃 Bukit Panjang Plaza	01 Oct 2024	Receipt	241000000010	CapitaLanu	Tel: Fax:
	🛃 Capital Tower	25 Sep 2024	Receipt	240900000273	Trust	Website: www.cict.com.sg
	&Westgate - Retail	25 Sep 2024	Receipt	240900000272	Bill To: User Guide	GST Reg. No. Billing Ac 1 No.: BPP/BA/240
	Click				Attention: User Guide	Tax Wolce D. V: 23 Se Jarre, V: Tax I voc. 78 Prima Season Period Supplies GST Total Primocic Payable \$ Payable \$ Payable \$ GST

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Change vehicle car plate number and IU number for your monthly season parking Change of date for your day pass



- Change of vehicle information (car plate number or vehicle IU number).
- Allow maximum change of 2 times.
- Change of vehicle after the limits is subject to the sole discretion of CapitaLand and transfers to parties other than the season holder are not allowed.
- You are required to provide the following supporting documents to process the change request:
 - ► For newly purchased vehicle new vehicle's log card (please masked up your NRIC)
 - For rented/leased vehicle rental/lease agreement for the vehicle
 - ► For vehicle under repair service sheet proving vehicle is under repair







Home > Change Of Vehicle Change Of Vehicle Monthly Season Season Parking No. Valid From Driver Vehicle No. Season Type B+/VA/24090001 01 Sep 2024 User Guide TEST333 Public Season ► All season vehicle available under Bugis+ the carpark site Season Parking No. Driver Vehicle No. Season Type Valid From BPP/VA/24090003 User Guide TEST888 Public Season 01 Sep 2024 BPP/VA/24090002 User Guide TEST666 Public Season 01 Sep 2024 ▶ . 3. Select 🛛 to view **Bukit Panjang Plaza** the details of the season vehicle





5. Fill in the new vehicle details and attached relevant supporting document. **Change Of Vehicle** \times Current Vehicle No. New Vehicle No. TEST666 TEST777 Current IU No. New IU No. 1221220666 1221220777 Temporary Change Yes O No Start Date End Date 25 Sep 2024 25 Sep 2024 Other Reason (optional) Reason Select an option Drag and Drop file here or Choose file 6. Click Submit Submit Page 75

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Change Of Vehicle



Bukit Panjang Plaza

No. Driver /alid From	User Guide 01 Sep 2024	Season Type Valid Till	Public Sea 31 Dec 20	son 24
Change H	istory			
	Vehicle No.	IU No. St	art Date	End Date
+	TEST888	1221220888 28	3 Sep 2024	31 Dec 2024
/ ×	TEST333	1221220333 25	Sep 2024	27 Sep 2024

Can/tal a

 Add new vehicle change request

Modify the Start
 Date and end Date

Delete the vehicle records

2 Mode of change request:

- Temporary
 - E.g. Car A under repair and Car B as replacement for 3 days
 - Above example illustrate a temporary change of vehicle effective from 25 Sep to 27 Sep.
 - Modification is allow to extend or shorten the period
 - Deletion is allow to discard the changes

Permanent

E.g. IU faulty

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- Change of vehicle details is not allowed for day pass purchased.
- Unused dates can be rescheduled to other dates within the same month.
- For Multiple Vehicle Day Pass, past unused days cannot be carried forward to future dates.
- Only future dates can be rescheduled to other dates within the same month.
- For Single Vehicle Day Pass, past unused days can be carried forward to future dates within the same month.



Change of date for Multiple Vehicle Day Pass

Home > Change Of Vehicle			1. Select Daily Sea	ason tab	
Change Of Vehi	cle				
Monthly	y Season		Daily Season		
	Season Parking No.	Driver	Vehicle No.	Season Type	
	BPP/PA/24100001	PAY, ABC	MDS534, MDS123	Multiple Vehicles Day Pass (Tenant Promotior	
Bukit 2. Click I to vehicle day	view multiple pass details			Þ	
	Season Parking No.	Driver	Vehicle No.	Season Type	
	E FCC/PA/24100100	User Guide	SDS198	Single Vehicle Day Pass (Tenant Promotion)	
Funan	٠			Þ	



- Change of date for Multiple Vehicle Day Pass.
- Past unused days cannot be carried forward to future date.





Change of date for Single Vehicle Day Pass.

Home > Change Of Vehicle			1. Select Daily Sea	ason tab	
Change Of Vehi	cle				
Monthl	y Season		Daily Season		_
	Season Parking No.	Driver	Vehicle No.	Season Type	
	BPP/PA/24100001	PAY, ABC	MDS534, MDS123	Multiple Vehicles Day Pass (Tenant Promoti	ior
Bukit Panjang Plaza	4				•
	Season Parking No.	Driver	Vehicle No.	Season Type	
	FCC/PA/24100100	User Guide	SDS198	Single Vehicle Day Pa (Tenant Promotion)	(55
Funan 2. Click 🛛 to vehicle day	view single pass details				۶ ۱



- Change of date for Single Vehicle Day Pass.
- Past unused days can be carried forward to future dates.





Refund for the unused month if cancellation made before 22nd of the preceding month.

Season Parking Cancellation





Season Parking Cancellation





Season Parking Cancellation

- Cancellation is on a full unused month basis with no pro-ration of day(s) for early cancellation.
- Refund of season parking fees on the unused month will only be made if cancellation is done latest by 22nd of the preceding month.
- Season Parking Cancellation Season Parking No. Driver User Guide Vehicle No. TEST333 01 Sep 2024 Valid From Cancellation From 01 Oct 2024

Home > Season Parking Cancellation



Season parking cancellation will auto unsubscribe the Visa / Mastercard recurring payment.


Season Parking Cancellation



- Payments made by Visa / Mastercard will be refunded through the same payment card and reflected in your next payment card statement.
- Payments made via GIRO will be refunded to the same bank account provided by you in the Interbank GIRO application form that we have received from you. (Applicable to CapitaLand Office Buildings and CapitaLand Business Parks, Industrial & Logistics Building Only)



Manage your entitlement.

Entitlement Usage





Entitlement Usage





Entitlement Usage





Cancel recurring payment arrange on Visa / MasterCard



- Canceling a recurring payment will prevent the next season parking renewal through Visa / Mastercard.
- If you wish to subscribe to the recurring payment again, you need to make a renewal payment online using your credit card and click the subscribe button again.







Cap/taLand Lot Ava	ailability	Season Parking	Other Services	Transaction & Enquiry	FAQ	Contact Us	User Guide Customer No. PC/2409000021				
Only Sites with subscribed recurring paymet will be		Home > Cancel Recur	ring Payment		d 19						
		Cancel Rec	urring Paym	ent							
Click the site card to cancel the recurring payment		Carpark Site									
*Once you cancelled the		Q Enter Carpark Sit	feet.								
recurring payment for the site, payment for				Retail							
subsequent renewal for all											
not be collected from your card		Bukit Panjang Plaz	Active	3. Click the ca would like to payment arra	arpark cance ingen	k which ye el recurrin nent	ou ng				
		Subscribed On 23 Sep 2024 12:00 AM			c	Cancel					
					A. Pa	re you sure want anjang Plaza (AV	t to cancel recurring payment for V Project Server) ?	Bukit			
		4	4. Click Yes to cancellation r	confirm the request		Yes		No			



Cap/taLand	Lot Availability	Season Parking	Other Services	Transaction & Enquiry	FAQ	Contact Us	User Guide Customer No. PC/2409000021
Only Sites with s recurring payme	ubscribed It will be	Home > Cancel Recurring	Payment				
shown	Lot Availability Set hy Sites with subscribed curring paymet will be hown ick the site card to cancel re recurring payment Droce you cancelled the curring payment for the te, payment for the te, payment for all basequent renewal for all basequent renewa	Cancel Recu	rring Paym	ent			
Click the site can the recurring pa	d to cancel yment	Carpark Site Q Enter Carpark Site	5 5				
*Once you cance recurring payme site, payment for	elled the int for the r			Retail			
season under th not be collected card	e site will from your		Incelled				
		Bukit Panjang Plaza Cancelled On 02 Oct 2024 02:08 PM	Recurring	g payment canc	elled]	



Applicable to CapitaLand Office Buildings and CapitaLand Business Parks, Industrial & Logistics Buildings Only

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Pre-filled GIRO application form will be downloaded automatically









Click the carpark site for details





We will inform you via email once there is update on the GIRO application status.

If you would have to change the bank account for existing GIRO arrangement, please submit a new GIRO application.

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Click the carpark site for details

Purchase the E-ticket that available at the carpark site.







Please skip this slide if you do not have previously purchased E-Ticket





If you have previously purchased E-Ticket, please refer to next slide.







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Assign E-Ticket to other user and Redeem E-Ticket for a vehicle







Select your carpark site

Important Notes :
Only Sites with valid season
parking will be shown

Home > E-Ticket Management

E-Ticket Management



Purchase E-Ticket	Ticket Description	Туре	Redeem From	Redeem Till	Total	Assigned	Rede		
	Dollar	Purchased	01 Oct 2024	31 Dec 2024	4	0	Þ		
Capital Tower	Ticket Description	а Туре	Redeem From	Redeem Till	F Total	Purcha Ficket to diffe	ased acco eren ⁻ ^{Red(}	ed E- cording ent site.	
Westgate - Retail the E-T	Dollar Ticket	Purchased	01 Jul 2024	31 Oct 2024	5	2	*		



E-ticket can be assigned to Non-JustPark user

Non-JustPark users will received an email notification with a link to login to JustPark and redeem for their assigned E-ticket.





Assign E-Ticket × Email 4a. Enter F-Ticket Email assign information Redeem From Redeem Till 01 Jul 2024 31 Oct 2024 Quantity *E-ticket can be 1 assigned to a Non-Remarks (optional) JustPark User Remarks Submit Cancel 4b. Click Submit to assign the E-ticket. Record will

Assign E-Ticket

show at Assign E-Ticket

Redeem E-Ticket







You can only withdraw unused E-Ticket from assigned or redeemed E-Ticket







Select your carpark site

Important Notes :
Only Sites with valid season
parking will be shown

Home > E-Ticket Management

E-Ticket Management

Purchase E-Ticket



Westgate - Retail





Withdrawing full unutilized assigned E-Ticket.

E-Ticket	Managemen	t Dollar						
		Assign E-Ticket	24 Redeem mil 31 0 22	Redeer From	use in 01 jul 2024 n Redeem Till Quantity	4 - 31 Oct 2024 Balance	Withdrawi Ticket is al	ng all E- lowed
Westgate - R Total Assigned Redeemed Utilized Balance	4a. Click	to withdraw	-	01 jul 2024	31 Oct 2 2024	2	Assigned E EQUAL to A Quantity	Balance is Assigned
	the assign	Vehicle No.	IU No.	Email	Utilized			
		Redeem 4b. Click The reco the Assis	Yes to confirm ord will be remo an E-Ticket.	n withdraw. oved from	Withdraw Are ye	bu sure want to w	withdraw assign?	



Withdrawing partial unutilized E-Ticket.

E-Ticket	Managemen	t						
Ast		Dollar Redeem From 01 Jul 2024	Redeem Till	31 Oα 2024 Туре	Purchased	U	ise in 01 jul 2024	31 Oct 2024
		Assign E-Ticket Email Address	Remarks		Redeem From	Redeem Till Quantity Bali		Balance
Total Assigned	5 3	testing123@gmail.com	-		01 Jul 2024	31 Oct 2024	3	1
Redeemed Utilized Balance	₀ 5a. Click I to modify the E-Ticket Assign quantity							
*You can also validity date E-Ticket		so modify the e of the assigned	IU No.	Email No Record		Utilia	zed	Back

Withdrawing an E-Ticket by reducing the number of assigned tickets when the assignee has partially used it.

- You can only withdraw unused E-Ticket by reducing the number of assigned tickets when the assignee has partially used them.
 - For example, Email A assigns 3 E-Ticket to Email B
 - Email B uses 2 ticket, leaving 1 unused.
 - Email A can withdraw the 1 unused E-Ticket by reducing the assigned quantity to 2.
 - The number of 2 indicates the tickets has been used by E-mail B and cannot be withdrawn.

5b. Reduce the quantity assign to withdraw the unutilized E-Ticket.



Cap/taLand
E-Ticket Management – Withdrawing E-Ticket



Withdrawing unutilized redeemed E-ticket.

Home > E-Ticket Management							
E-Ticket Manageme	ent						
AND	Dollar						
the second of	Redeem From 01 Jul 20	024 Redeem Till 31 Oc	a 2024 Type	Purchased	U:	e in 01 Jul 2024 -	31 Oct 2024
	Assign E-Ticket						
Westgate - Retail	Email Address	Remarks		Redeem From	Redeem Till	Quantity	Balance
Total 5				01 Jul 2024	31 Oct 2024	2	0
Assigned 2 Redeemed 1 Utilized 0 Balance 2	Assign						
Nithdraw the	Redeem E-Ticket						
redeemed E-ticket	Vehicle No.	IU No.	Email	Utilized		ed	
	TEST123	1220000123	-				
Modify the vehicle information	Redeem						Back

E-Ticket Management (Non-JustPark User)

Non-JustPark User will received a link via email to login and manage the assigned E-Ticket.

E-Ticket Management - Non-JustPark User



- Non-JustPark users will receive an email with a link when they are assigned an E-Ticket.
- They can use the link to log in and manage their E-Ticket on JustPark without creating an account.

To: xxx <xxx@gmail.com> Subject: JustPark-2.1 (UAT): E-Ticket Issue

Dear Sir/Madam,

1. Click the hyperlink to access to JustPark Please note that we have issued e-complimentary ticket.

Kindly click <u>here</u> or visit the link below to fill vehicle details. https://justpark21-uat.capitaland.com//ticketissue

If you have any questions, please contact the respective properties and we will happy to attend to you 1. CapitaLand Malls' Centre Management Office at +65 6631 9931 or email to ask-us@c, ital ndm las .com 2. CapitaLand Office Buildings's Tenant Service Centre at +65 6713 2888 or en \ to ask u to as

Yours sincerely, CapitaLand

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E-Ticket Management - Non-JustPark User



- Non-JustPark users can access the E-Ticket Management module only after authentication.
- Authentication is done using a One-Time Password (OTP).

Cap/taLand Lot Avail	lability Season Parking Other Services Tra	nsaction & Enquiry FAQ Contact Us	Login / Register	
Login with your registered email and password E-Tick	et Management	2. Enter the email		
3. Check I'm not a robot.	of a robot	address that E-Ticket assigned to		
Login with an	y	OTP has been sent to . Please YNUG -	check your email.	×
4. Click Verify. You will received One-time Password	To: xxx <xxx@gmial.com> Subject: JustPark-2.1 (UAT): OTP Authentication Dear Sir/Madam, Please enter the following six digit OTP, YNUG-795721 Kindly be informed that this OTP will expire in 10 mins on 26 Sep 2024 05.35PM</xxx@gmial.com>		nt OTP (29 s)	Confirm
(OTP) via email.	If you have any questions, please contact the respective properties according to the arroark sites https://ustpark.capitaland.com/Home/FAQ#Contactinfo Yours sincerely, CapitaLand	5. Enter the OTP that you received and click Confirm.		
	(This is a computer-generated message. Please DO NOT reply to this message.) Privileged Confidential information may be contained in this message. If you are not the intended purpose, nor disclose its contents to any other person.			

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https://justpark.capitaland.com

E-Ticket Management - Non-JustPark User

- Non-JustPark users can assign, issue, and withdraw E-Tickets just like regular users after accessing the E-Ticket Management module.
- The username will not appear in the top right corner since there is no lustPark user account.





Lots Availability for Hourly Parking

Enquire the number of available parking lot for hourly parking.

Lots Availability for Hourly Parking





Lots Availability for Hourly Parking





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CapitaLand Malls +65 6631 9931 <u>retail@capitaland.com</u> CapitaLand Office Trust Buildings ask-us@cict.com.sg